

HAMPTON TOWNSHIP
REGULAR REORGANIZATIONAL MEETING
APRIL 21, 2015

PRESENT: BERNIE PISTNER-CHAIR
SUPERVISOR: JIM SIPE-SUPERVISOR
SUPERVISOR: DOUG WILLE
TREASURER ASSISTANT: JOYCE NICOLAI
DEPUTY CLERK: BOB REINARDY

Meeting called to order by chair Bernie Pistner at 7:00 P.M. First order of business is to designate a new chairperson. **Bernie Pistner made a motion to nominate Jim Sipe**, who stated he would be willing to accept the position. **Second by Doug Wille**. Approved. Jim Sipe immediately took over the chair position.

Next : Designate a vice chair. **Jim Sipe made a motion to designate Doug Wille, second by Bernie Pistner**. Approved.

Next: Adopt a schedule of the board's regular meeting. In addition to meeting schedule for 2015, dates of 2016 meetings to through April 2016 should be added (1/19, 2/16, 3/15, and 4/19/16. Annual and canvassing meeting 3/8/16.) Decided to try to do canvassing meeting same night as annual meeting. Budget meeting to be determined at a later date. Planning commission meetings should be scheduled 5/11/15 through 4/11/16 should be added (1/11, 2/8, 3/14, 4/11/16). **Jim Sipe made a motion to adopt a schedule with the additional dates added and published, second by Bernie Pistner**. Approved.

Next: Set compensation for town officers and employees. All compensation would remain the same except for treasurer, which will be changed to \$350 per month plus \$75 per meeting. Mileage reimbursement would be made at the prevailing federal allowance, currently .575 per mile. **Jim Sipe made a motion to approve the change, second by Bernie Pistner**. Approved.

Next: Designate a road supervisor. **Motion made by Jim Sipe to appoint Doug Wille as road supervisor, second by Bernie Pistner**. Approved.

Next: Designate a legal Contact Supervisor: **Doug Wille made a motion to designate Jim Sipe, second by Bernie Pistner**. Approved.

Next: Designate authority for a supervisor to approve dollar amount to spend between meetings as needed that cannot wait until next meeting, and for clerk to be budgeted an amount for office equipment and supplies. Doug to be authorized amount is \$1,000 per incident for road work, and clerk allowed \$300 for office. **Jim Sipe made a motion to authorize these individuals and amounts, second by Bernie Pistner**. Approved

Next: Designate posting places in township for required notices and announcements. Currently bulletin board outside township hall, and website. **Doug Wille made a motion to retain these locations, second by Bernie Pistner. Approved.**

Next: Designate a bank. **Motion made by Doug Wille, second by Bernie Pistner, to retain Merchants Bank. Approved.**

Next: Review and amend board administrative policies as needed. It was decided this is an issue for the future.

Next: Review town ordinance book and resolution book. Ordinances to be placed in ordinance book within 20 days, and make sure copy of ordinances have been delivered to county law library. Action: The County calls at the end of the year, and clerk reports changes.

Next: Township confirms compliance with planning and zoning. Reply: Township does not have these. This will be skipped.

Next: Confirm Township Financial Report Form completed and returned to state auditor's office. Action: completed in January 2015.

Next: Confirm list of officers has been completed and sent to Association. Action: Clerk sent information to Minnesota Townships Assn.

Motion made by Doug Wille to Adjourn, second by Bernie Pistner. Approved.

Date 5/19/15

Chairman
Jim Sipe 

Deputy Clerk
Bob Reinardy 